

## **Job Opportunity Announcement**

Date: June 18, 2008

Position: Strategic Planning Initiatives Manager (Unclassified)

Location: Central Office  
Human Services

### **Position Description:**

There currently exists a position for a Strategic Planning Initiatives Manager in the Division of Human Services, Central Office. This is a highly administrative and professional position responsible for planning, development, implementation and management of all strategic initiatives processes of the Department. Duties will involve assisting the Executive Staff, Divisional Directors and program managers in meeting their strategic objectives by assisting in the planning and monitoring of departmental and divisional strategic initiatives processes, auditing current functions and recommending action where appropriate. The individual will serve as a catalyst for change by facilitating planning and process improvements, as well as diagnose issues to determine proper improvement strategies, collect and analyze actionable data for improvement opportunities, conduct customer focus groups, and measure customer satisfaction. Position will be required to facilitate innovative solutions, manage the politics of change, orchestrate large-scale improvement initiatives, plan departmental retreats and facilitate management improvement projects.

### **Minimum qualifications:**

Bachelor's Degree in Business Administration, Planning, Social Sciences, Public Administration or a closely related field. Five years of experience under the State Merit System as a Planner III or five years of professional experience, which includes primary responsibility as a strategic planner change agent or organizational development specialist for a medium to large agency – three years of which must have involved the comprehensive development and implementation for project development.

Salary Range: \$55,000 - \$70,000 annually

Anyone interested in the position should submit their resume to:

Missouri Department of Corrections  
Director of Human Services  
2729 Plaza Drive  
Jefferson City, MO 65109

Resume must be postmarked by June 30, 2008 or it may be e-mailed to [Anita.Witthaus@doc.mo.gov](mailto:Anita.Witthaus@doc.mo.gov) by June 30, 2008.

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